

### Application for Priority II Category

Applicants approved under the Priority II Category rank second on the CHR wait list.

**Further details and information are provided in Section 3 – General Information**

#### Section 1

##### 1. Applicant(s) Information

Name(s) of Applicant(s):	Date of Birth (mm/dd/yy)

Please check the description that applies to you.		✓
1	Agency assisted person(s) without housing or person(s) without housing living in or that has lived in a temporary emergency shelter (i.e. Salvation Army, Windsor Residence Inc., Well-Come Centre, Agency sponsored placements) in the last 6 months and has not secured permanent affordable and / or adequate housing.	
2	Person(s) whose permanent residence has been destroyed and are not entitled to funds to rectify the circumstance, including funds for permanent affordable and/or adequate housing and have no place to live.	
3	Person(s) living in substandard housing which has been condemned by the municipality.	
4	Individuals who have no permanent address and who stay temporarily in a series of other people's homes, typically making use of improvised sleeping arrangements (“couch surfing”).	
5	Households with child (ren) separated from each other by a child protection agency due to lack of housing and housing is the sole reason where the child (ren) will be returned to the household by a child protection agency when the household secures adequate housing.	
6	Households with child (ren) where a child protection agency confirms the child (ren) will be removed from the household if the household does not secure adequate housing and inadequate housing is the sole reason for such removal.	
7	Person(s) or groups designated as having Priority II status by the Service Manager in the establishment of local priority rules from time to time (this would include all Programs funded by the Service Manager).	
8	Individuals who are at risk of immediate homelessness, who have an active Eviction Order against them, obtained through the <i>Landlord and Tenant Board</i> and confirmed by the current Landlord.	

#### Consents and Release

*The undersigned understands and agrees that the provisions of the Declaration and the provisions of the Consent and Release contained in the undersigned’s Central Housing Registry – Windsor Essex County Application for Subsidized Housing apply to this form and to this information.*

Name of Applicant (Please Print)	Signature	Date (mm/dd/yy)
Name of Co-applicant (Please Print)	Signature	Date (mm/dd/yy)
Name of Guardian/Trustee (if applicable) (Please Print)	Signature	Date (mm/dd/yy)

## **Section 2**

### **Verification and Record**

Applicant(s) Name:

#### **List of Individuals Who May Complete the “Verification and Record” Section of this Form**

This form must be completed in his or her professional capacity by any one of the following: community health care worker, lawyer, community legal aid worker, community service worker, law enforcement officer, victim services worker, guidance counsellor, a social worker, social service worker, settlement services worker or shelter worker, an individual employed by an agency or organization to assist individuals for whom the agency or organization provides accommodation in an emergency or transitional shelter.

#### **Confirmation**

I, the undersigned, declare and confirm in my professional capacity, that I have knowledge and familiarity with the above noted Applicant(s) circumstances to the extent I hereby confirm that the information provided by the Applicant in Section 1 is, to the best of my knowledge, true.

#### **Confirmed by:**

<b>Name</b>		<b>Telephone #</b>
<b>Agency / Firm</b>		
<b>Address</b>	<b>City / Town</b>	<b>Postal Code</b>
<b>Signature</b>	<b>Position</b>	<b>Date (mm/dd/yy)</b>

## **Section 3**

### **General Information**

*Information and guidance contained in this **Application for Priority II Category**, which is not part of the Application Form, is for informational purposes only in order to assist you in the application process. It does not restrict or otherwise impact any obligations imposed upon, or discretion vested in, the Windsor Essex Community Housing Corporation or the Central Housing Registry-Windsor Essex County.*

#### **1. Restrictions on Requiring Information or Documents**

The CHR shall not require information or documents if the CHR is satisfied that the person is unable to do so.

#### **2. Application Section 1 and Section 2**

The applicant(s) is required to complete Section 1. Section 2 of this form must be completed by any one of the following in their professional capacity: community health care worker, lawyer, community legal aid worker, community service worker, law enforcement officer, victim services worker, guidance counsellor, a social worker, social service worker, settlement services worker or shelter worker, an individual employed by an agency or organization to assist individuals for whom the agency or organization provides accommodation in an emergency or transitional shelter.

Households applying for the *Priority II Category* must also complete a CHR **Application for Subsidized Housing** form and be deemed eligible for Rent-Geared-to-Income (RGI) in order to qualify for Priority II.

### **Where to submit your completed Application**

Completed applications and supporting documentation can be submitted to:

#### **Central Housing Registry – Windsor Essex County Office**

2470 Dougall Avenue, Unit 6, Windsor, ON N8X 1T2  
Phone: (519) 254-6994 Fax : (519) 254-9166

Email: [chrwec@wehc.com](mailto:chrwec@wehc.com)

Website: [https:// www.chrwec.com](https://www.chrwec.com)

#### **Windsor-Essex Community Housing Corporation – Essex Office**

Victoria Place Plaza, Unit 6, 35 Victoria Ave. Essex ON N8M 1M4  
Phone: (519) 776-4631 Fax : (519) 776-5510